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AGREEMENT

of November, 2018 between Additional Skill Acquisition Programme represented by Smt Reetha S Prabha, Chief Executive Officer, Additional Skill Acquisition Programme (ASAP), Higher Education Department, with its office at Trans Towers, 3rd floor, Vazhuthacaud, Thiruvananthapuram-14, (hereinafter referred to as the ASAP, which expression shall unless it be repugnant to the context or meaning thereof be deemed to mean and include its successors and assigns) of the FIRST PART, and Sahrdaya College of Engineering and Technology represented through Dr. Nixon Kuruvilla, Principal, Sahrdaya College of Engineering and Technology, P.B NO:17,Kodakara,Thrissur-680684 hereinafter referred to as the Second Party which expression shall unless it be repugnant to the context or meaning there of be deemed to mean and include its successors and assigns), of the SECOND PART Additional Skill Acquisition Programme and Sahrdaya College of Engineering and Technology shall hereinafter also collectively be referred to as the "Parties' and individually as the 'Party'

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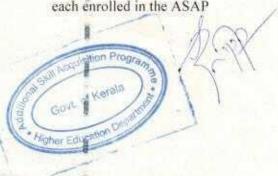


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WHEREAS, Additional Skill Acquisition Programme has decided to introduce the Advanced Skill development Centre in Engineering/ Polytechnic colleges. It is about introducing futuristic skill courses for engineering graduates, technical graduates, and working professionals in industry demand job verticals as part of Additional Skill Acquisition Programme (ASAP) with the objective of improving the employability of students. With a view to encourage Polytechnic and Engineering Colleges to take up Skill Development Programmes.

AND WHEREAS, proposals were invited by the Government of Kerala, Additional Skill Acquisition Programme (through the Director of Technical Education) from Engineering Colleges desirous of providing Skill Course Training in various Futuristic skill courses for ASDC for different batches of 30 students each enrolled in the ASAP



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AND WHEREAS, the Second Party has agreed to offer skill course training under ASDC Scheme in their institution for futuristic skill courses for Engineering Graduates, Graduates and working Professionals.

AND WHEREAS, Additional Skill Acquisition Programme and the Second Party are desirous of entering into an agreement to improve employability of students in various industry Sectors, facilitating Additional Skill Acquisition Programme to offer skill oriented courses in technical/academic collaboration with the Second Party.

AND WHEREAS, the Parties appreciate each other's objectives in promoting excellence, *inter alia*, in education in common areas of interest and are desirous of entering into an Agreement for the aforesaid purpose. The Parties are also desirous of working together for identifying other areas of co-operation between them.

AND WHEREAS, The Parties here to are desirous of recording the terms of their agreement into this Agreement for the areas identified for co-operation and commit to co-operate to the fullest extent.

Now, therefore, in consideration of the foregoing and the mutual covenants set forth herein, the Parties hereto agree as follows:

1. <u>DEFINITIONS</u>

The following expressions shall have the following meanings:

1.1 'CONFIDENTIAL INFORMATION 'means

1.1.1 Either Party's proprietary technology and/or software and/or Reports in all

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versions and forms of expression, whether or not the same has been patented or the copyright thereto registered, is the subject of a pending patent or registration application, or forms the basis for a patentable invention.

1.1.2 All technical, proprietary and confidential information of either Party;

1.1.2a Any manual, note, documentation, technical information, drawing, diagram, specification, or formula which is not intended for distribution to or use by end-users or know-how related to any of the foregoing;

1.1.3 Any information regarding current or proposed products, trade secrets, know-how, marketing plans, customers, employees, vendors, contracts and contractual obligations, business methods, financial and statistical data or marketing data which are not intended for distribution to or use by endusers including the details of the students enrolled for the programmes;

- 1.1.4 Any other written information that is clearly marked or designated as confidential or proprietary by the Party disclosing it;
- 1.1.5 Any unwritten information that is identified by such Party as confidential at the time of disclosure.
- 1.1.6 Without prejudice to the above, any information exchanged between the Parties during the subsistence of this Agreement for the purposes of this Agreement.
- 1.2 'PROGRAMMES' means the courses in particular sector that will be offered to students with the support of Additional Skill Acquisition

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Programme under Advanced Skill Development Centre.

- 1.6 'PROGRAMME FEE' means the cumulative fees collected by Additional Skill Acquisition Programme through ASAP, from each student appearing for the programme(s) mentioned in clause 2 below or such other programmes as may be jointly offered in future.
- 1.7 'PROGRAMME MATERIAL' means the educational material developed by the First Party provided in Printed hard copies/ Digital / Electronic mode to the enrolled students and Additional Skill Acquisition Programme. The educational material would be used for teaching the subjects covered under the courses defined in clause 2 below.
- 1.8 'STUDENT' means the individual enrolled with Additional Skill Acquisition Programme for the Advanced Skill Development Centre under Additional Skill Acquisition Programme as a student for the courses defined in clause 2 below.
- 1.9 'TRAINER' means a faculty identified by the Second Party and approved by Additional Skill Acquisition Programme to teach theory or practical at the institution, approved by Additional Skill Acquisition Programme in face to face teaching, mentoring etc. for facilitating the learning process.
- 1.10 'CONTRACT VALUE' means the amount to be given to the Second Party by the Additional Skill Acquisition Programme for imparting skill course training defined in Clause 2 below for training students enrolled for the programme in a particular year.
- 1.11 'ASAP' is a joint initiative of Higher Education and General Education Departments which was carved out to amplify working hands in different sectors of the economy, by providing additional skill sets to students along

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with their regular courses.

- 'ASDC ' means Advanced Skill Development Centre in Engineering and /Polytechnic college under ASAP.
- 13. 'Term' means the time period required for class commencement and end for a batch of students enrolled for the programme.
- 14. 'Nodal Officer' means a faculty of the college authorized to monitor and conduct the programme.

2. OBJECTIVE

The parties have agreed to work together to offer the following with Government of Kerala under Advanced Skill Development Centre Division of Additional Skill Acquisition Programme

SI No	Course name	Course Fees per students	Course Duration
1	Artificial Intelligence and Machine Learning	Rs 35000 /-	600 hrs (200 Hrs per term)

and

- a) To Run Courses offered by ASAP
- b) Train and Equip faculty as master trainers /facilitators for the courses offered through Advanced Skill Development Centre Division.

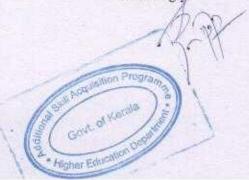
3. SCOPE OF THE AGREEMENT

Based on the terms and conditions as may be mutually agreed upon between the

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Parties from time to time, both the Parties agree as follows:

- 3.1 Additional Skill Acquisition Programme shall take necessary steps as may be required for the purpose of introducing Programme/Programmes defined in Clause 2 under Advanced Skill Development Centre.
- 3.2 The admissions for Programmes as defined in clause 2 above will be held on the basis of detailed procedure defined by Additional Skill Acquisition Programme for the Advanced Skill Development Centre.
- 3.3 The administration of the Programmes shall be conducted in the manner as provided herein below:
 - 3.3.1 The Second Party shall, in consultation with Additional Skill Acquisition Programme, administer the Programmes through their institution or the locations mutually agreed upon from time to time. The program administration includes teaching of all papers, practical training, conduct of examination, Internship, evaluation, assessment, issue of marks/grades, award of certificate, management of training centre and student management as per procedure and guideline(s) for the relevant Programme.
 - 3.3.2 Additional Skill Acquisition Programme and the Second Party shall jointly work out modalities for smooth conduct of the courses, examination, assessment, Internship, Practical's and training of the Faculties (Trainers) etc.
 - 3.3.3 The Second Party will prepare customized training schedule for programmes defined in clause 2 in consultation with Programme Manager, ASAP in charge of respective Advanced Skill Development Centres to which the institution is attached and will impart training accordingly.



4. COMMERCIAL AND PAYMENT TERMS

4.1. The Parties herein agree that they shall pay their respective share of costs and expenses for the Programme in the manner, method agreed here in the agreement and payment terms for the Second Party by the Additional Skill Acquisition Programme as detailed below.

Total Contract Value

Instalment	Value of Payment	Timeline After the class commencement (1 st term)	
	20% of total fees collected as 1st instalment from the all enrolled students in the respective ASDC		
2	20% of total fees collected as 2 nd instalment from the all enrolled students in the respective ASDC	After 2 nd Instalment fee collection(Second term)	
3	20% of total fees collected as 3rd instalment from the all enrolled students in the respective ASDC	After 3 rd Instalment fee collection (Third term)	

- 4.2 The payment to the Second Party by Additional Skill Acquisition Programme shall be made in 3 instalments. The amount shall be calculated on the basis of the final and actual number of students enrolled for the programme in each term.
- 4.3 The remuneration of the trainers will be paid monthly, based on the work report submitted and verified by nodal officer and programme manager,
- 4.4 The honorarium of nodal officer will be paid by ASAP.
- 4.5. Notwithstanding anything contained herein, the Additional Skill Acquisition Programme hereby agrees to market and make best efforts to promote the programme defined in clause 2.



5. Nodal Officer

Nodal Officer: Both First Party and the Second Party shall nominate one of the faculty members of Second Party as Nodal officer, as a single point of contact, on behalf of Additional Skill Acquisition Programme to coordinate the launch and successful implementation of the Programmes.

6. RIGHTS AND OBLIGATIONS OF THE PARTIES

- 6.1 Rights & Obligations of Additional Skill Acquisition Programme
 6 Rights & Obligations of First Party
 - 6.1.1. First Party shall provide all the relevant information, guidelines and data to the Second Party to give effect to the scope and purpose of this agreement within agreed timelines of launching the Programmes.
 - 6.1.2 First Party shall ensure that the Programmes offered under this agreement are in compliance with the approved norms and procedures.
 - 6.1.3 First Party shall confirm admissions and registrations of the students to courses mentioned in Clause 2 and issue enrolment numbers to registered students. Further, the list of the students enrolled for the programmes shall be provided by First party to the Second Party.
 - 6.1.4 First Party shall finalize in consultation with the Second Party the date, time and venue of the examinations and inform the students about the same.
 - 6.1.5 First Party shall issue Certificate which is jointly signed by Additional



Skill Acquisition Programme and the agency/organization Competent body identified by ASAP to the students who successfully complete the programme.

- 6.1.6 First Party and the Second Party shall jointly finalize the manner, method and time for conduct of assessment pursuant to the Programme, from time to time.
- 6.1.7 First Party shall adopt suitable mechanisms to ensure the quality of the training.
- 6.1.8 First Party will be responsible for the capacity development, assessment and final selection of the trainers identified by the second party.
- 6.1.9 First Party reserves the right to demand replacement of Trainer on quality grounds.
- 6.1.10 First Party will collect, compile & evaluate the performance of the institution, on the basis of performance progress card for each batch and the same shall be shared with the institution. This matrix will be used for evaluating the performance of the institution on a later stage.

6.2 Rights & Obligations of the Second Party

- 6.2.1. The Second Party shall arrange all requirements as per the Quality Framework for the training delivery and also provide facilities for the smooth functioning of the training center.
- 6.2.2. Student selection and mobilization should be jointly done by the Second Party and first party.
- 6.2.3. The Second Party shall provide the Programme Material in printed, or in electronic format to the students enrolled for the programme.



- 6.2.4. Activity based learning methodology as per the Quality Framework should be adopted while imparting training.
- 6.2.5. Second party needs to maintain an hour wise training delivery log as per Quality Framework. The same needs to be duly signed by the trainer with the date and hours of content delivered by him/her.
- 6.2.6. Second party shall follow the training calendar designed by ASAP. Deviations, if any to the schedule shall be with the consent of first party.
- 6.2.7. Medium of instruction shall be English.
- 6.2.8. The Nodal officer should audit the training at regular intervals and shall provide feedbacks to trainers and arrange retraining wherever necessary. He/she shall furnish reports to ASAP
- 6.2.9 Submit resumes of trainers to ASAP and get approval before deployment.
- 6.2.10. Ensure participation of trainers in the Training of Trainers organized by ASAP on Quality Framework and complete the training successfully.
- 6.2.11. Ensure that Trainers have proficiency in both English and Malayalam.
- 6.2.12. Ensure that the Trainers are reaching the training Centres at least half an hour before the commencement of the class and engage sessions as per the ASAP approved syllabus and quality framework.

The Second Party should

- 6.2.13. Collect the prescribed fee from the students as per the dates being communicated from ASAP on a time bound basis and shall remit to the ASAP account within 7 working days itself and the receipt of each student shall be shared to ASAP Programme Manager.
- 6.2.14. Provide and ensure tools, devices, furniture, personal protective equipments' (PPE) etc required for the practical training.
- 6.2.15. Conduct practical training as per the Quality Framework of the programme.
- 6.2.16. Set up practical labs as per QF standards in the training Centres



- 6.2.17. Provide Computer Lab with working computers for training.
- 6.2.18. Nominate a class IV employee / supporting staff for assisting the smooth conduct of the training sessions.
- 6.2.19. Provide quality infrastructure throughout the course period, failing which ASAP holds the right to discontinue the course. The continuance of the existing batches or sanction of new batches in the institution will be solely based on the quality of the infrastructure facilities provided and the administrative support and cooperation extended by the institution.

6.3. The Second Party should

- 6.3.1. Conduct continuous and comprehensive evaluation for each batch as per ASAP assessment manual and the marks obtained shall be shared with ASAP within the stipulated time itself.
- 6.3.2. Conduct Final Assessment by agency empaneled by ASAP for assessment purpose.
- 6.3.3. Necessary equipment's, consumables etc. for practical test shall be provided for the conduct of final Assessment.
- 6.4. The maximum batch size is 30. On a mutual consent between both the parties, students/graduates/working professionals of other colleges/ institutions may be accommodated in a batch.

6.5. The Second Party shall

- 6.5.1. Submit the course completion report in digital format to ASAP for the purpose of information exchange, at the end of the programme. This report should comprise the salient features of the training activity under this programme, suggestions /recommendations from the participants, compilation, an analytical note of the evaluation sheet submitted by the participants and overall summary report on completion of entire programme,
- 6.6. The Second Party should deploy a Nodal officer to implement the entire training assignment. Nodal officer shall be responsible for the smooth conduct of the course and attendance of the sessions.



- 6.6.1. The Nodal officer need to liaise with ASAP Official on a regular basis and should attend review meetings organized by ASAP.
- 6.6.2. The Nodal officer shall be responsible for Organizing and monitoring the smooth conduct of the training.
- 6.6.3. The Nodal officer should ensure regular student attendance, quality programme delivery, and punctuality of the Trainer.
- 6.6.4. Nodal officer shall be responsible for intimating the class schedule, recording of the attendance and effectively coordinating the training in the Institution.
- 6.6.5. He/she shall also be responsible for maintaining records and accounts of ASAP.
- 6.7. The Second Party should facilitate any monitoring done by ASAP during the transaction of skill course and the institution is responsible to make modification/s if any as directed by ASAP.
- 6.8. The Second Party should facilitate Student selection and related activities. Student selection for the ASAP programme will start with an orientation session/s conducted by the Programme Manager of ASAP, Nodal officer and institution faculty. The institution shall arrange for / permit the Programme Manager to conduct awareness programmes to the students and parents by the Programme Manager. The interested students shall be supplied with application forms /online forms for the ASAP course which is to be collected and scrutinized by both parties.
- 6.9. The Second Party should not outsource and/ or subcontract the work assigned either as a whole or in parts without the consent of ASAP. If the second party violates this clause, ASAP shall proceed with appropriate action against the institution.
- 6.10. Second Party shall complete the course as per the agreed time and period with the first party, adhering to the academic calendar shared by First Party.



- 6.11. The Second party shall print and distribute programme specific promotional material among students during the selection day.
- 6.12. The Second party shall deploy career counselors/ Faculty on the selection day.
- 6.13. The Second party shall update all details required for Training in ASAP MIS.
- 6.14. Any claim for enhancing, the amount already agreed upon for the conduct of the Skill Training will not be entertained.
- 7.1 Joint Rights and Obligations of Additional Skill Acquisition Programme & the Second Party
 - 7.1.1 Parties may jointly organize informative seminars, road shows etc. to popularize the programmes in the manner and method as may be mutually agreed between them.
 - 7.1.2 Undertake, either jointly or by itself such activities which are incidental to the successful implementation of the Programmes.
 - 7.1.3 Both the Parties shall provide appropriate staff for the administration of the programmes.
 - 7.1.4 Notwithstanding anything contained herein, Parties may take up additional responsibilities as may be required from time to time, to ensure the success of the Programmes.

8. INTELLECTUAL PROPERTY RIGHTS

8.1 The Parties herein grant each other a royalty-free, non-exclusive, non-transferable, non-sub licensable, license right over the respective curriculum and study material designed by first party.

Neither party during the course of performance of this agreement desire nor intend to transfer any intellectual property rights .



8.2 The Parties acknowledge that they will not acquire any right, title, or interest in either party's trademarks, trade names, service marks, copyrights, patents, ideas, concepts, designs, specifications, models, processes, software systems, technologies, and other intellectual property owned or developed by either party.

9 VALIDITY AND RENEWAL

This Agreement shall come into effect from the date of signing of this agreement and shall continue to be operative till 01-06-2020 or till the completion of the training and related activities for the batch of students admitted under the Advanced Skill Development Centre course during 2018 November, whichever is later and same may be renewed by the Parties through signed written instrument on terms and conditions as may be mutually agreed upon between them.

10 TERMINATION

- 10.1. The Agreement shall be terminated immediately by mutual consent of the Parties; or by a written notice by the non-defaulting Party in the event the other Party commits a material breach of the Agreement and is unable to rectify it within 30 (Thirty) days after receiving a written notice of such material breach.
- 10.2. The Agreement shall be terminated by the Additional Skill Acquisition Programme without assigning any reason whatsoever at any time.
- 10.3. In the larger interest of the students' future at stake, any termination



of this Agreement, will not relieve the parties of their obligations specified in this Agreement for a period of three years after such termination or till the enrolled students complete their respective course; provided the students clear their examinations, clear all financial transactions and continue to fulfil the norms of the Parties

- 10.4. The Second Party shall not suo motto withdraw from the training programme once the course is commenced and shall continue as a training provider till certificates are issued to the students.
- 10.5. The clauses of this Agreement, which by nature are intended to survive termination of this Agreement and shall remain in effect after such termination.

11 AMENDMENT AND WAIVER

No Amendment for change hereof or addition hereto shall be effective or binding on either of the Parties hereto unless set in writing and executed by the respective duly authorized representatives of each of the Parties hereto. Further, any waiver of any of the terms hereof shall be valid if made by mutual consent of the Parties.

12 FURTHER ACTS AND ASSURANCES

Each of the Parties agrees to execute and deliver all such further instruments and to do and perform all such further acts and things, as shall be necessary and required to carry out the provisions of this Agreement.

13 MATTERS NOT PROVIDED IN

If any doubt arises as to the interpretation of the provisions of this



Agreement or as to matters not provided therein, the Parties shall consult with each other for each instance and resolve such doubts in good faith.

14 SETTLEMENT OF DISPUTE AND JURISDICTION

- 14.1 If any dispute or difference of any kind whatsoever may arise between the Parties in connection with or arising out of this agreement, the Parties shall attempt for a period of 30 days after receipt of notice by the other Party of the existence of a dispute to settle such dispute in the first instance by mutual discussions between the Parties.
- All disputes, differences or questions arising out of this Agreement including the interpretation of the terms herein or in regard to the obligations, failure or breach of any terms thereof by either of the party under this Agreement or of any matter whatsoever arising under this Agreement which have not been mutually settled as per the provisions of clause 14.1, shall be referred to Arbitration under the provisions of the Arbitration and Conciliation Act, 1996. The Parties shall mutually appoint an Arbitrator. The place of Arbitration shall be Thiruvananthapuram. The language for Arbitration shall be English. The provisions of this clause shall survive the termination of this Agreement.

15 FORCE MAJEURE

If the performance of any obligations by any party as specified in this Agreement is prevented, restricted, delayed or interfered by reason of force majeure then notwithstanding anything contained hereinabove, the Party affected shall be excused from its performance to the extent of such performance relates to such prevention, restriction, delay or interference and



provided the Party so affected uses its best efforts to remove such cause of non-performance and when removed the Party shall continue performance with utmost urgency. For the purpose of this article 'Force Majeure' means and includes fire, explosion, cyclone, floods, war, revolution, blockage or embargo, any law, order, demands or requirements of any Government or statutory authority, strikes, which are not instigated for the purpose of avoiding obligations herein or any other circumstances beyond the control of the Party affected.

16 NO PARTNERSHIP

It is hereby understood and agreed that this Agreement is on a Principal to Principal basis and neither Party shall describe itself as an agent, partner, joint-venture partner, employee, or representative of the other Party, or pledge the credit of the other Party in any way or make any representations or give any warranties to any third party which may require the other Party to undertake or be liable for, whether directly or indirectly, any obligation and/or responsibility to any third party or enter into contracts on behalf of the other Party.

17 ASSIGNMENT

Neither Party shall assign or otherwise transfer the rights and obligations contemplated under this Agreement without the prior written consent of the other party.

18 GOVERNING LAW

This Agreement shall be governed by and construed and interpreted in accordance with the laws of Republic of India. Subject to the provisions of clause 13 herein, the Parties shall be subject to the exclusive jurisdiction of



the Courts in Thiruvananthapuram.

19 CONFIDENTIALITY

19.1Both the Parties agree to maintain confidentiality of this Agreement and all Confidential Information (written or oral) shared with each other or which comes to their knowledge under or as a result of this Agreement and shall not divulge such information to any third party under any circumstances whatsoever, (except to their own employees and that too only to those employees who need to know the same and to such other persons as required under this agreement), without prior written consent of the other party. The confidentiality obligation under this clause shall not apply to information that:

- 19.1.1 is available in public domain; or becomes so at a future date (otherwise than as a result of a breach of this clause); or
 - 19.1.2 which the receiving party already had in its possession before the date of signing of this Agreement, as evidenced by documents; or
 - 19.1.3 which the receiving party acquires from a third party who is authorized to disclose it; or
 - 19.1.4which was independently developed by or on behalf of the receiving party without use of, reference to or reliance on any Confidential Information of the other party, as evidenced by documents; or is disclosed in pursuant to any requirement of law including RTI Act.
 - 19.15 In the event of any of the Parties becoming legally compelled to disclose any Confidential Information, such Party shall give sufficient notice to the other Party so as to enable the other Party to seek a timely



protective order or any other appropriate relief. If such an order or other relief cannot be obtained, the Party being required to make such a disclosure shall make the disclosure of the Confidential Information only to the extent that is legally required of it and no further.

19.1.6 The confidentiality obligation under this clause shall survive for a period of 3 years post termination or expiration of this Agreement.

20 SEVERABILITY

Any law restraining the validity and enforceability of any provision of this Agreement shall not affect the validity or enforceability of the remaining provisions of this Agreement, and shall be deemed as not containing the invalid provisions. The remaining provisions of this Agreement shall remain in full force and effect unless the invalid or unenforceable provision comprises an integral part of or otherwise inseparable from the remaining agreement. In such a case, the Parties to this Agreement shall attempt to agree on a provision that is valid and enforceable and similar to the original provision.

21 INDEMNIFICATION

Either Party shall indemnify and keep indemnified, and defend and hold harmless the affected party, its respective officers, employees, and agents from and against all losses, damages, legal proceedings, liabilities and claims at law, or in equity including without limitation costs, expenses and lawyers fees, directly or indirectly arising out of or resulting from the



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representations contained herein or its obligations under this Agreement.

22 REPRESENTATIONS AND WARRANTIES

The Parties hereby represent and warrant to each other that:

- 22.1 It is duly established and existing under the laws of jurisdiction stated against its name of this Agreement and has the legal power and authority to sign this Agreement, bind itself and perform and comply with its duties and obligations under this Agreement
- 22.2 Time is of the essence with respect to all provisions within this Agreement. Any delay in performance by either Party shall constitute a material breach of this Agreement
- 22.3 This Agreement constitutes legal, valid and binding obligations enforceable against it in accordance with the terms hereof;
- 22.4 The execution, delivery and performance of this Agreement have been duly authorized by all requisite actions and will not constitute a violation of:
 - 22.4.1 any statute, judgment, order, decree or regulation of any court, Government instrumentality or Arbitral Tribunal applicable or relating to itself, its assets or its functions, or of
 - 22.4.2 Any other documents or to the best of its knowledge any indenture contract of agreement to which it is a party or by which it may be bound;
- 22.5 there are no actions, suits or proceedings pending or, to the best knowledge threatened against it before any Court, Governmental instrumentality or Arbitral Tribunal that restrain it from performing its duties and obligations under this Agreement; and no representation or warranty made herein contains any untrue statement.

23 HEADINGS

The headings in this Agreement are inserted for ease of reference only and



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shall not affect the interpretation of the Agreement.

24 COUNTERPARTS

This Agreement may be executed by both Parties hereto in two counterparts, each of which when executed shall be deemed to be an original, but both of which taken together shall constitute one and the same Agreement.

25 NOTICES

Any notice approval, consent and or other notification required or permitted to be given hereunder shall be in writing in English and shall be personally delivered, or transmitted by registered post with postage fully paid or transmitted by fax to the address specified below or to such other addresses as may, from time to time be given by each Party to the other in writing and in the manner herein before provided to:

Additional Skill Acquisition Programme:

Attention: Reetha S Prabha

Address: Chief Executive Officer, Additional Skill Acquisition Programme,

Trans Towers, 3rd Floor, Vazhuthacaud, Thiruvananthapuram-695014

Institution Name:

Attention: Dr.Nixon Kuruvila

Address: Principal, Sahrdaya College of Engineering and Technology, P.B.

NO:17, Kodakara, Thrissur-680684

Phone: 9446229344

Fax No: 04802726634

Email ID: principal@sahrdaya.ac.in

IN WITNESS WHEREOF both the Parties thereunto have set their hands on through their duly authorized representatives signed this Agreement as this 15th





day of November, 2018.

The day month and year first above written

Signed by: Reetha S Prabha

For and on behalf of

Additional Skill Acquisition Programme

Reetha S Prabha

Chief Executive Officer,

Additional Skill Acquisition Programme,

Signed by : Dr.Nixon Kuruvila

For and on behalf of

Sahrdaya College of Engineering and Technology

Dr. Nixon Kuruvila

Principal

Sahrdaya College of Engineering and Technology

Witnesses:

19

